**Town of Quintana**

**Minutes from Regular Meeting**

**May 19, 2020**

Present: Steve Alongis Shari Wright Mike Fletcher Mike Cassata Joe Mento Debbie Alongis Tammi Cimiotta, City Sec/Adm. Atty. Alan Petrov

Guests: Jerry Meeks, Veolia Patty Brinkmeyer, County Park

 Jennifer Williamson and Mason Cage, Quintana employees

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Item 1: Meeting was called to order at 6:00 pm by Mayor

Item 2: Pledge of allegiance – Patty Brinkmeyer

Item 3: Comment Section - None

Item 4: Election cancelled for May 2. 2020 Unopposed Candidates for positions 3, 4 and 5, Swear-

 In for Office, Statement of Officer and Oath of Office forms; Term May 2020-2022

 Elección cancelada para el 2 de mayo de 2020 Candidatos sin oposición para los puestos 3, 4 y 5 Swear - En los formularios de Oficina, Juramento de Oficina y Declaración de Oficiales; Plazo Mayo, 2020/2022

 Position 3 Position 4 Position 5

 Oposicion 3 Mike Fletcher, Oposicion 4 Joe Mento, Oposicion 5 Debbie Alongis

 City Attorney Alan Petrov performed swear-in of the council position 3, 4, and 5 for May 02, 2020 elections; All statement of officers and Oaths were signed, notarized and filed with the City Secretary.

Item 5: Discuss, Consider, and Possible approval of Minutes from April 21, 2020 Regular Council

 Meeting

 Motion to approve Minutes from April 21, 2020 Regular Council Meeting made by Debbie

 Alongis and Seconded by Mike Fletcher, Approved with a Vote of 5/0/0.

Item 6: Discuss, Consider and Possible approval of April 2020 Financials

 Motion to approve April 2020 Financials made by Mike Fletcher and Seconded by Debbie

 Alongis, Approved with a Vote of 5/0/0.

Item 7: Discuss, Consider and Possible approval to give/lease Twenty-Five (25) year lease to the

 Brazoria County Parks Department on Xeriscape Park, Mayor and Patty Brinkmeyer,

 Brazoria County Parks Dept.

 Motion to approve the Town’s legal department, City attorney, Alan Petrov, to draft an

 agreement, (MOU) Memorandum of Understanding for 25-year lease on Xeriscape Park

 between Brazoria County Parks Department and the Town of Quintana for consideration

 at the council meeting in June 2020 made by Mike Fletcher and Seconded by Mike

 Cassata, Approved with a Vote of 5/0/0.

Item 8: Discuss, Consider and Possible approval for sponsorship from the Town of Quintana for

 the Gulf Coast Bird Observatory(GCBO) with a contribution of Thirty-Five Thousand

 dollars ($35,000.00), see attached GCBO letter

 Motion to approve sponsorship of Thirty-Five Thousand dollars ($35,000.00) to the Gulf

 Coast Bird Observatory GCBO, made by Mike Cassata and Seconded by Mike Fletcher,

 Approved with a Vote of 5/0/0.

Item 9: Discuss, Consider and Possible approval for sponsorship from Town of Quintana for

 Brazosport Convention & Visitors Council, Edith Fischer, Director

 Motion to approve sponsorship of Ten Thousand dollars ($10,000.00) to the Brazosport

 Convention & Visitors Council made by Shari Wright and Seconded by Joe Mento,

 Approved with a Vote of 5/0/0.

Item 10: Discuss, Consider and Possible approval for contracted services for the Town of Quintana

 for monthly bookkeeping services, see attached with Trinity Bookkeeping Services LLC

 or Capital Business Services

 Motion to approve city administrator to choose and contract a bookkeeping service for

 the Town of Quintana’s monthly financials made Mike Fletcher and Seconded by Shari

 Wright, Approved with a Vote of 5/0/0.

Item 11: Discuss, Consider and Possible approval for contracted services with Kennemer, Masters

 & Lunsford for auditor services for Annual Audits for the Town of Quintana, see attached

 Motion to approve contract with Kennemer, Master and Lungsford, KM&L, for auditor

 services for annual audits for the Town of Quintana made by Shari Wright and Seconded

 by Mike Fletcher, Approved with a Vote of 5/0/0.

Item 12: Discuss, Consider and Possible approval for Severance Pay package for current

 employees, Resolution attached

 Motion to approve Severance Pay package for current employees by Resolution made by

 Debbie Alongis and Seconded by Mike Cassata, Approved with a Vote of 5/0/0.

Item 13: Discuss, Consider and Possible approval for Ordinance for Council members to receive

 Pay compensation for council meetings attended each month effective October 1, 2020,

 City Attorney Alan Petrov, Resolution attached

 Motion to approve drafted Ordinance 2020-06 Council member compensation as set

 Forth in ordinance, made by Shari Wright and Seconded by Debbie Alongis, Approved

 with a Vote of 5/0/0.

Item 14: Discuss, Consider and Updates from Cobb Fendley on Phase 1 project, Memo attached

 Update from Jerry Meeks, Veolia

Part 2 of Phase 1 should be finished by this Friday and the wiring to connect the new system will be done afterwards next week.

**Council Updates**

 Mayor Steve Alongis: no comments

 Mike Cassata:

 Shari Wright: community plantings, and events for Saturdays would be good idea.

 Mike Fletcher: Spacer update-seaway locked, bridge locked; FLNG updates; 23 unit man

 camp- west end of FLNG, covid19

 Joe Mento: none

 Debbie Alongis: none

**Item 15: Adjournment**

 Motion to Adjourn by Shari Wright and Seconded by Debbie Alongis, Approved with

 a Vote of 5/0/0.

Time of Adjournment 6:31 pm

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**Mayor Steve Alongis ­­­­­­­­­­­­­­­­­­**

**ATTEST:**

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**Tammi Cimiotta**

**City Secretary/Administrator**

**Town of Quintana**

**814 N Lamar**

**Quintana, TX 77541**

[**www.quintanatx.org**](http://www.quintanatx.org)