**Town of Quintana**

**Minutes from Regular Meeting**

**May 19, 2020**

Present: Steve Alongis Shari Wright Mike Fletcher Mike Cassata Joe Mento Debbie Alongis Tammi Cimiotta, City Sec/Adm. Atty. Alan Petrov

Guests: Jerry Meeks, Veolia Patty Brinkmeyer, County Park

Jennifer Williamson and Mason Cage, Quintana employees

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Item 1: Meeting was called to order at 6:00 pm by Mayor

Item 2: Pledge of allegiance – Patty Brinkmeyer

Item 3: Comment Section - None

Item 4: Election cancelled for May 2. 2020 Unopposed Candidates for positions 3, 4 and 5, Swear-

In for Office, Statement of Officer and Oath of Office forms; Term May 2020-2022

Elección cancelada para el 2 de mayo de 2020 Candidatos sin oposición para los puestos 3, 4 y 5 Swear - En los formularios de Oficina, Juramento de Oficina y Declaración de Oficiales; Plazo Mayo, 2020/2022

Position 3 Position 4 Position 5

Oposicion 3 Mike Fletcher, Oposicion 4 Joe Mento, Oposicion 5 Debbie Alongis

City Attorney Alan Petrov performed swear-in of the council position 3, 4, and 5 for May 02, 2020 elections; All statement of officers and Oaths were signed, notarized and filed with the City Secretary.

Item 5: Discuss, Consider, and Possible approval of Minutes from April 21, 2020 Regular Council

Meeting

Motion to approve Minutes from April 21, 2020 Regular Council Meeting made by Debbie

Alongis and Seconded by Mike Fletcher, Approved with a Vote of 5/0/0.

Item 6: Discuss, Consider and Possible approval of April 2020 Financials

Motion to approve April 2020 Financials made by Mike Fletcher and Seconded by Debbie

Alongis, Approved with a Vote of 5/0/0.

Item 7: Discuss, Consider and Possible approval to give/lease Twenty-Five (25) year lease to the

Brazoria County Parks Department on Xeriscape Park, Mayor and Patty Brinkmeyer,

Brazoria County Parks Dept.

Motion to approve the Town’s legal department, City attorney, Alan Petrov, to draft an

agreement, (MOU) Memorandum of Understanding for 25-year lease on Xeriscape Park

between Brazoria County Parks Department and the Town of Quintana for consideration

at the council meeting in June 2020 made by Mike Fletcher and Seconded by Mike

Cassata, Approved with a Vote of 5/0/0.

Item 8: Discuss, Consider and Possible approval for sponsorship from the Town of Quintana for

the Gulf Coast Bird Observatory(GCBO) with a contribution of Thirty-Five Thousand

dollars ($35,000.00), see attached GCBO letter

Motion to approve sponsorship of Thirty-Five Thousand dollars ($35,000.00) to the Gulf

Coast Bird Observatory GCBO, made by Mike Cassata and Seconded by Mike Fletcher,

Approved with a Vote of 5/0/0.

Item 9: Discuss, Consider and Possible approval for sponsorship from Town of Quintana for

Brazosport Convention & Visitors Council, Edith Fischer, Director

Motion to approve sponsorship of Ten Thousand dollars ($10,000.00) to the Brazosport

Convention & Visitors Council made by Shari Wright and Seconded by Joe Mento,

Approved with a Vote of 5/0/0.

Item 10: Discuss, Consider and Possible approval for contracted services for the Town of Quintana

for monthly bookkeeping services, see attached with Trinity Bookkeeping Services LLC

or Capital Business Services

Motion to approve city administrator to choose and contract a bookkeeping service for

the Town of Quintana’s monthly financials made Mike Fletcher and Seconded by Shari

Wright, Approved with a Vote of 5/0/0.

Item 11: Discuss, Consider and Possible approval for contracted services with Kennemer, Masters

& Lunsford for auditor services for Annual Audits for the Town of Quintana, see attached

Motion to approve contract with Kennemer, Master and Lungsford, KM&L, for auditor

services for annual audits for the Town of Quintana made by Shari Wright and Seconded

by Mike Fletcher, Approved with a Vote of 5/0/0.

Item 12: Discuss, Consider and Possible approval for Severance Pay package for current

employees, Resolution attached

Motion to approve Severance Pay package for current employees by Resolution made by

Debbie Alongis and Seconded by Mike Cassata, Approved with a Vote of 5/0/0.

Item 13: Discuss, Consider and Possible approval for Ordinance for Council members to receive

Pay compensation for council meetings attended each month effective October 1, 2020,

City Attorney Alan Petrov, Resolution attached

Motion to approve drafted Ordinance 2020-06 Council member compensation as set

Forth in ordinance, made by Shari Wright and Seconded by Debbie Alongis, Approved

with a Vote of 5/0/0.

Item 14: Discuss, Consider and Updates from Cobb Fendley on Phase 1 project, Memo attached

Update from Jerry Meeks, Veolia

Part 2 of Phase 1 should be finished by this Friday and the wiring to connect the new system will be done afterwards next week.

**Council Updates**

Mayor Steve Alongis: no comments

Mike Cassata:

Shari Wright: community plantings, and events for Saturdays would be good idea.

Mike Fletcher: Spacer update-seaway locked, bridge locked; FLNG updates; 23 unit man

camp- west end of FLNG, covid19

Joe Mento: none

Debbie Alongis: none

**Item 15: Adjournment**

Motion to Adjourn by Shari Wright and Seconded by Debbie Alongis, Approved with

a Vote of 5/0/0.

Time of Adjournment 6:31 pm

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**Mayor Steve Alongis ­­­­­­­­­­­­­­­­­­**

**ATTEST:**

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**Tammi Cimiotta**

**City Secretary/Administrator**

**Town of Quintana**

**814 N Lamar**

**Quintana, TX 77541**

[**www.quintanatx.org**](http://www.quintanatx.org)